



# Sioux Falls Lincoln Booster Club

## Booster Representative Information

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# Thanks for Being a Booster Club Activity Rep!

We hope you find the LHS Booster Club a fun, productive place to get support and share ideas for your team or activity. Our goal is to enhance the kids' activity experience and support the coaches and/or advisors. Please feel free to contact the Booster Club Executive Board with any questions! Check out [www.lhsboosterclub.com](http://www.lhsboosterclub.com).

## What Do Booster Club Activity Reps Do?

- Attend Booster Club meetings....network with other activities and share reports from yours
- Communicate with coaches/advisors....determine needs of team both monetary and volunteer, support coach/advisor (communication, snacks, fundraising, as needed)
- Communicate with families....maintain email list, send out Booster Club info as well as fundraising and volunteering plans for the season
- Work with your team of (ideally) four reps to support your activity....plan how to spend your funding, nominate Feature Foto students, plan season activities such as team dinners, divide duties and involve other parents
- Celebrate success....work with your coach/advisor to plan a banquet, consider senior recognition and coach/advisor recognition
- Plan your succession for continued booster success....involve incoming freshman parents, recruit one parent from each year (freshman, sophomore, junior, senior reps make up your activity's booster team), keep organized notes and documentation and inform the Booster Club Secretary of rep contact info changes
- Coordinate volunteers from your activity for the Presidents Bowl football game, basketball game and/or 5K (and possibly other events) as assigned
- Promote the Red, White and Blue Club



## Sample Calendar

### Each Month

- Attend the Booster Club meeting to keep informed and report on your activity; keep the families involved in your activity updated regularly. At least one representative from each activity should attend every Booster Club meeting. Meetings take place the second Monday of each month at 5:30 p.m., usually in the LHS Library. They are generally done within 45-60 minutes.

### July

- Get your activity's Presidents Bowl Ticket Blitz packet and Red, White and Blue Club fundraiser information at the July Booster Club meeting. Hand this information out to your activity's participants at Fall Activities Night (for fall sports) or some other way – all activities should participate in selling PB tickets and should promote RW&B Club because your activity will directly benefit!

### August

- Work with the coach/advisor to get an email list for family communication.
- When you receive the request from your assigned Presidents Bowl person, recruit student and/or parent volunteers from your activity to help at your assigned Presidents Bowl duty.
- This is a good time to have a meeting with some/all of the families from your activity:
  - Plan your season...what will Booster Club do to support our activity....what needs will you communicate to all the families? Provide dates and other information as you can.
  - Answer any questions about Presidents Bowl, RW&B Club, anything else; get parents involved.
  - Recruit an incoming freshman parent as a new Booster Club representative for your activity.
  - Get everyone excited about the upcoming season!



## **December/January**

- After the December or January Booster Club meeting, you'll know what Presidents Bowl committees are in need of reps from LHS. Ask families in your activity to consider volunteering. PB Committee meetings take place the second Wednesday of each month at 5:30 p.m. at the Sioux Falls School District's Instructional Planning Center and are less than one hour.

## **April / Early May**

- The brief annual meeting and election of new Booster Club Officers takes place in April, followed by the regular monthly meeting.
- This is a good time to have a brief meeting to transition the Booster Club reps for your activity:
  - The senior rep will "graduate" so work with freshman through junior reps to continue participation. Be sure the non-senior reps have good notes to move forward.
  - Your activity will soon be assigned to provide volunteers for the Presidents Bowl. Make sure all reps know that it's important to coordinate these volunteers in order to receive your PB allocation funds next year!
- Complete the Feature Foto nomination. The form is available online. You need the signatures of two booster reps and the FF Committee handles the rest, including coordinating with your coach/advisor! Nominations are DUE APRIL 30th.
- Complete the Booster Club budget (available on the website). Booster Club activity budgets can be turned in anytime between May 1 and October 30. As soon as your budget is turned in, your activity will receive its (prior year's) Presidents Bowl allocation funds. Budgets are DUE BETWEEN MAY 1 and OCTOBER 30<sup>th</sup>.



# Booster Club Overview

## Mission

***To support, promote, and coordinate LHS activities; to promote cooperation and understanding between the school, families, and community; to promote school spirit; and to act in an advisory capacity to the administration and individual sports and activities at LHS.***

## Member Activities

The LHS Booster Club is comprised of representatives of approximately 30 different activities, organizations, clubs and sports recognized by the Lincoln High School administration as a valid student group meeting at least one of the following criteria:

1. A sport that has received club status from the Sioux Falls School District.
2. A sport or activity that is sanctioned by the South Dakota High School Activities Association.
3. An activity, club, or organization that the LHS administration approves as promoting the ideals and principles of academics, citizenship, humanities, and sportsmanship that are embodied by Lincoln High School.

A complete list of all Booster Club activities can be found on the Booster Club website.

There are also four other funds that receive support from the Booster Club General Fund on an annual basis that do not necessarily meet these criteria. The Booster Club recognizes that these funds provide valuable services and recognition to students / athletes. These funds are:

- Academic Recognition
- Athletic Club (Activities Director's fund)
- Feature Fotos
- Fitness Center

## Organization

The LHS Booster Club is a non-profit 501(c)(3) corporation, and donations to the Booster Club may be tax deductible. It is governed by a set of Bylaws, a Board of Directors, and an Executive Committee.



The **Executive Committee** is comprised of:

- President
- President-Elect
- Vice President
- Treasurer
- Assistant Treasurer
- Secretary
- Assistant Secretary.

The **Board of Directors** is comprised of the officers of the Executive Committee and the LHS Principal and LHS Athletic Director.

Officers are elected annually. Unless otherwise voted upon by the membership, the President-Elect replaces the President, the Vice President replaces the President-Elect, the Assistant Treasurer replaces the Treasurer, and the Assistant Secretary replaces the Secretary. New individuals are elected to the positions of Vice President, Assistant Treasurer, and Assistant Secretary.

A current list of officers and links to email each person are maintained on the Booster Club website.

## Meetings

Booster Club meetings are held monthly, generally on the second Monday of each month, at 5:30 p.m. at Lincoln High School. The annual meeting of the LHS Booster Club is held each year in April and this is when officers are elected. A quorum for a meeting is 20% of the voting members.

An agenda for each meeting is distributed to the voting members via email at least seven days in advance of each meeting. Minutes of each meeting are taken and available for review by the general membership.

## Website

The LHS Booster Club maintain a website at the following address:: [www.lhsboosterclub.com](http://www.lhsboosterclub.com).

A roster of all voting members of the Booster Club, which includes each member's name, address, telephone number, and email address, is maintained and available online. Additionally, each Booster Club Officer's name and link to email is also maintained on this site.



## Booster Club Activity Representatives

Each activity is allowed to have up to four voting representatives. It is suggested that each grade level be represented (e.g., one parent of a freshman, one parent of a sophomore, one parent of a junior, one parent of a senior). The Senior Representative should be responsible for soliciting representatives from the other classes. All changes to voting Booster Reps should be communicated to the Booster Club Secretary on a timely basis.

## Fundraising

The LHS Booster Club receives most of its funding from two sources:

1. **Presidents Bowl**, which is a series of fundraising events held by all three Sioux Falls public high schools, with proceeds divided equally between the three schools, and
2. **Red, White & Blue Club**, which is an LHS Booster Club fundraising effort.

Additional fundraising opportunities are described in the last section of this document. Individual activities may also conduct their own fundraising.



## Membership Responsibilities

Based on a resolution passed by the LHS Booster Club, these are the expectations that must be met in order for a new activity to become a Booster Club activity, as well as for continued membership in the Club. These include:

- The activity must have an advisor or coach assigned to the group.
- The activity must have a representative at every Booster Club meeting, and be willing to participate on the Booster Club Executive Board as needed.
- Each activity must have at least one but may have up to four voting representatives. Parent representatives from each grade of participating students are recommended for continuity and leadership.
- The activity is encouraged to have a representative attend Presidents Bowl meetings and parents should be willing volunteers throughout the year for activities relating to the Presidents Bowl.
- The activity must participate in the Presidents Bowl Ticket Blitz.
- The activity must participate in some form of fundraising outside of Booster Club fundraisers.
- The activity must demonstrate its willingness and determination to comply with these criteria by submitting an annual budget and also providing volunteers and leadership for Booster Club activities as requested.

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**Fundraising Note:** Fundraising is a very important aspect of the LHS Booster Club and its various activities. However, the South Dakota Attorney General has issued an opinion that indicates that it is not acceptable for schools to charge students for participation in sports and activities. An activity can conduct fundraising and ask their participants to fundraise, but fundraising cannot be made mandatory for participation if it is a school-sponsored activity. Providing the best opportunities possible for students to participate in and enjoy activities should be our main focus.

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## Presidents Bowl

The Presidents Bowl is one of the two large fundraising activities in which the LHS Booster Club participates. This series of events raises funds for all three Sioux Falls public high schools, with the LHS Booster Club receiving one third of the proceeds each year. Members of the LHS Booster Club are expected to chair and actively participate on the Presidents Bowl committees and sub-committees that are made up of volunteers representing all three Sioux Falls public high schools.

### Presidents Bowl Committees

The purpose of the Presidents Bowl Committee is to organize fundraising events to provide funds for the Booster Clubs at all three public high schools. The various sub-committees organize the activities that are needed to make the Presidents Bowl events successful. These sub-committees include:

- Sponsorships
- Football Game
  - Ticket Blitz
  - Stadium & Activities Presentation
  - Special Events
  - Scheduling, Volunteers
  - Program Sales
  - Raffle Ticket Sales
  - Burger King
  - Parking Lot Cleanup
  - Security
  - Setup and Takedown
- Basketball Tournament
- 5K

For more information on the Presidents Bowl, you can view the website at: [www.presidentsbowl.com](http://www.presidentsbowl.com).

### Presidents Bowl Funding

Each of the Sioux Falls public high schools have received between \$45,000 and \$51,500 each of the past three years to distribute to their school's activities. Currently, the LHS Booster Club distributes all of these funds directly to the activities based on an allocation formula that was first developed in 2004. This



allocation formula has been reviewed several times since its inception with the latest review taking place in 2013.

Presidents Bowl funds are distributed to each activity annually with the expectation that they will use the funds for the participants in their activity for that year or the following year. If the activity will not use the funds or does not need the funds, it is expected that they return the funds to the Booster Club General Fund to be distributed to activities that may need for funds for their participants that year.

These are the expectations from each activity in order to receive a Presidents Bowl allocation:

- Each activity will have **students** participate in the Presidents Bowl Ticket Blitz in August.
- Each activity will have a representative at every **Booster Club meeting**.
- Each activity will provide Presidents Bowl **volunteers** as assigned, and will consider having a parent volunteer for a Presidents Bowl committee or sub-committee.
- Each activity will participate in some type of **independent fundraising** so they are not entirely dependent only on Presidents Bowl funds.

## Red, White and Blue

Red, White and Blue is the second of two large fundraisers for the LHS Booster Club. This fundraising effort involves parents and other local supporters donating money to the Booster Club in exchange for recognition and activity passes. You do not have to be a member in this program to be a Booster Club Representative, but we strongly encourage you to consider joining to lend your financial support to the activities that are part of the LHS Booster Club.

### RWB Levels

There are multiple levels of financial support defined, with varying levels of recognition and benefits available.

### Credit Card Payments

Red, White and Blue donations can be made by credit card using PayPal on the LHS Booster Club website.

### Activity Passes

Activity Passes are good for all regular-season athletic events hosted by public schools, including middle school and high school events. They may not be used for non-athletic events, such as music programs, nor for games at non-public schools or the Presidents Bowl football game.

### Designation to Activities

Currently, all donations under \$125 go to the Booster Club General Fund. Donations of \$125 or more entitle the donor to earmark a percentage of their donation to one or more specific activity/ies. The remaining amounts after these activity-specific designations go to the Booster Club General Fund. However, for contributions of \$1,000 or more, \$100 per donation is allocated to the LHS Activities Director under the "Athletic Club" heading.

### Banners

For businesses or individuals who donate \$1,000 or more, if they so desire they may receive a banner with their company logo or family name displayed in the main gym at Lincoln High School. They may also be recognized through announcements at several athletic functions, and recognition in the LHS newspaper, The Statesman.



## Tax Deduction

Red, White and Blue donations are tax-deductible, less the cost of any Activity Passes issued. The Activity Passes are purchased by the LHS Booster Club from the Sioux Falls School District.

## Other Donations

Anyone may also choose to donate money at any time directly to any specific activity, but those donations are considered outside the Red, White and Blue fund and do not make the donor eligible for activity passes or banners. These donations would still be considered tax-deductible. Those interested in making a contribution are encouraged to consider doing so through the Red White & Blue program as this program benefits both the individual activities as well as the Booster Club itself.

# Accounting Information

The funds of all Booster Club activities are managed in one combined investment / checking account held at First National Bank. Deposits made and checks written on this account are the responsibility of the Treasurers (Treasurer and/or Assistant Treasurer). The individual balances for each activity and the General Fund are maintained by the Treasurers in Quickbooks Online. Reports that provide the account balances and transactions for each activity are distributed by the Treasurers at each Booster Club meeting, and are also available on the Booster Club website.

Contact the Treasurers at: [LHSBoosterTreasurer@gmail.com](mailto:LHSBoosterTreasurer@gmail.com)

## General Fund

The Booster Club incurs several types of expenses on an annual basis that are paid out of the General Fund:

- Insurance
- Supplies (checks, envelopes, stamps, mailing supplies for RWB)
- Accounting software
- Website maintenance
- Presidents Bowl Ticket Blitz incentives

The General Fund should retain a balance of at least \$10,000 at all times.

## Special Funding

In addition to the general expenses listed above, the Booster Club General Fund also contributes to the following special activities, which are viewed as providing valuable services and recognition to LHS students:

- Academic Recognition
- Athletic Club (fund for the Activities Director; waived in favor of Fitness Center contributions through 2018-19 school year); subject to review each year to evaluate continued contributions
- Feature Fotos
- Fitness Center (five-year commitment through 2018-19 school year)



## Payment Vouchers

To obtain funds from your activity's account in the form of a check or a transfer to another activity, a Payment Voucher must be completed and submitted to the Treasurers. Payment Voucher forms may be obtained at the following places:

- On the Booster Club website under Booster Rep Forms
- From the Treasurers at a monthly Booster Club meeting
- From the Booster Club mailbox at the LHS office

Payment Vouchers must be fully completed and include copies of invoices to be paid or receipts if requesting personal reimbursement. This documentation ensures that payment requests are being made for valid expenses and also allows the activity to track its expenses from year to year.

The funds of any activity should not be reduced below \$0.00 balance at any time.

## Approving Payment Vouchers

Payment Vouchers must be approved and signed by a voting Booster Club Rep for the activity requesting payment. Payment Vouchers that are not signed, or are signed by anyone other than a voting Booster Club Rep for the activity, will not be accepted. Coaches, advisors, teachers or other school administrators may not submit Payment Vouchers for Booster Club funds.

- Payment Vouchers requesting self-reimbursement must be signed by another voting Booster Club Rep for the activity.
- Payment Vouchers totaling more than \$1,000 must be signed by a second voting Booster Club Rep for the activity.

## Payment Timing

Plan ahead. Allow at least one week for checks to be issued. Additionally, checks for \$1,000 or more must be co-signed by a second authorized Booster Club officer, so may require additional time for processing.



## Submitting Payment Vouchers

Signed and completed Payment Vouchers can be submitted using any of the following methods:

- Bring to monthly Booster Club meeting and give to a Treasurer
  - Scan/email to: [LHSBoosterTreasurer@gmail.com](mailto:LHSBoosterTreasurer@gmail.com)
  - Mail to: LHS Booster Club Treasurer • 2900 S Cliff Ave • Sioux Falls SD 57105
  - Take to: LHS Office / Booster Club mailbox
- In exceptional cases you can contact the Treasurers to make arrangements for Payment Vouches to be hand-delivered in rush situations; contact [LHSBoosterTreasurer@gmail.com](mailto:LHSBoosterTreasurer@gmail.com) as soon as possible.

## Sales Taxability

While donations made to the LHS Booster Club may be tax deductible, purchases made by any Booster Club activity are NOT tax-exempt. All purchases made by the LHS Booster Club are subject to sales tax.



## Deposit Requests

All checks to any Booster Club activity should be made out to LHS Booster Club.

To deposit funds into an activity's account, a Deposit Request must be completed and submitted to the Treasurers along with the cash and/or checks to be deposited. Deposit Request forms may be obtained at the following places:

- On the Booster Club website under Booster Rep Forms
- From the Treasurers at a monthly Booster Club meeting
- From the Booster Club mailbox at the LHS office

Deposit Requests must be completed in their entirety. This protects both the activity's Booster Club Reps and the Treasurers to ensure that funds provided match the deposit that is expected.

### Approving Deposit Requests

Deposit Requests must be approved and signed by a voting Booster Club Rep of the activity requesting the deposit. Deposits of \$1,000 or more should be approved by two voting Booster Club Reps for the activity. Deposits that are not accompanied by a Deposit Request signed by a voting Booster Club Rep for the activity will not be accepted. Coaches, advisors, teachers or other school administrators may not submit deposits to Booster Club accounts.

### Tips for Preparing Deposits

- Use a calculator to total up the amounts on your Deposit Request form and make sure that matches the amount of cash and checks you counted. It is not the Treasurers' responsibility to total up your deposit.
- If you have a larger deposit, have a second Booster Rep re-count your cash and checks to ensure you have a good total.



## Submitting Deposit Requests

**IMPORTANT: Do not leave cash deposits over \$20 in the Booster Club mailbox, and do not mail cash. Cash deposits should be hand-delivered to a Treasurer, or left with LHS Admin with instructions to place into the Vault at LHS. Follow the special procedure below for any cash deposit of over \$1,000.**

Signed and completed Payment Vouchers can be submitted using any of the following methods:

- Bring to monthly Booster Club meeting and give to a Treasurer
- Take to the LHS Office and send an email letting us know it's there  
[LHSBoosterTreasurer@gmail.com](mailto:LHSBoosterTreasurer@gmail.com)
  - Checks-only deposits can be left in the Booster Club mailbox
  - If deposit contains more than \$20 cash, ask LHS Admin to put into vault
- Mail checks-only deposits to: LHS Booster Club Treasurer • 2900 S Cliff Ave • Sioux Falls SD 57105
- In exceptional cases you can email [LHSBoosterTreasurer@gmail.com](mailto:LHSBoosterTreasurer@gmail.com) to arrange for hand-delivery of a large deposit

## Deposits Over \$1,000

These procedures have been established to improve loss control and reduce the risk of financial loss for both the specific activity and the Booster Club in general. This procedure should be followed by a voting Booster Club Rep when the activity has a deposit totaling \$1,000 or more as the result of a large fundraising event.

### Over \$1,000 Procedure

1. Two Booster Reps for your activity should work together to count the cash and agree on the total.
2. Both Booster Reps should sign the Deposit Request form.
3. The deposit should be hand-delivered to a Treasurer within 48 hours – see contact email information above, or contact personally using the links on the Booster Club website.



## Cash Deposits Over \$1,000

These procedures have been established to improve loss control and reduce the risk of financial loss for both the specific activity and the Booster Club in general. This procedure should be followed by a voting Booster Club Rep when the activity anticipates having a cash deposit totaling \$1,000 or more as the result of a large fundraising event.

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If a large deposit consists of both cash and checks, the cash should be separated from the checks and they should be treated as two separate deposits. **This procedure applies to a cash deposit over \$1,000; it does not apply to check deposits.**

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### Cash Over \$1,000 Procedure

1. Check out the Cash Deposit Bag from the Assistant Treasurer no earlier than one day prior to the event.
  - a. The Cash Deposit Bag will include a bank deposit slip and a Deposit Request form.
2. Complete and sign the Deposit Request form for the cash being deposited only. ***Do not put this form into the Cash Deposit Bag.***
  - a. If you will also be depositing checks, treat that as a separate deposit and complete a separate Deposit Request form.
3. Complete the bank deposit slip for only the cash to be deposited and enclose the deposit slip with the cash in the Cash Deposit Bag.
4. Close the zipper and lock the Cash Deposit Bag containing the cash and bank deposit slip.
  - a. Do not lock the Cash Deposit Bag until all the cash and the deposit slip are in the bag and you are ready to make the deposit.
5. Take the Cash Deposit Bag to First National Bank and place it in the Night Deposit.

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Only use First National Bank at 401 West 47<sup>th</sup> Street, one block east of Minnesota Avenue on 57<sup>th</sup> Street. Do not deposit the Cash Deposit Bag at any other bank location.

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6. Make a note on the Deposit Request form of the date and approximate time you made the Night Deposit.



7. Submit the completed Deposit Request form along with the key from the Cash Deposit Bag to a Treasurer within two days of making the cash deposit.
8. The Treasurers will confirm the amount deposited on the next bank statement. If there are any differences, the Booster Club Rep will be notified and the activity's balance will be adjusted.

The Treasurers will retrieve the Cash Deposit Bag from the bank and have it available for the next large cash deposit.

There are two keys for the Cash Deposit Bag. First National Bank hold one key, and the Treasurers hold the other key. If a Cash Deposit Bag is misplaced, the Booster Club activity responsible for it at the time will be charged \$25.00 to replace the bag.



## **Budgets - Activity Funding Requests**

Each activity must demonstrate its willingness and determination to comply with the criteria for membership in the LHS Booster Club by submitting an annual budget. Budgets for the upcoming school year must be submitted before funds from the prior year's Presidents Bowl will be allocated to the activity's account.

Presidents Bowl funds are distributed to each activity annually with the expectation that they will use the funds for the participants in their activity for that year or the following year. If the activity will not use the funds or does not need the funds, it is expected that they return the funds to the Booster Club General Fund to be distributed to activities that may need for funds for their participants that year.

If an activity is saving across multiple years for a larger purchase, that intention to make a future large purchase should be indicated on the Budget.

### **Funding Request Form**

Budgets should be submitted using the Activity Funding Request form that is available on the Booster Club website. This worksheet provides a general guideline for the representative to use in estimating the financial needs of their activity, broken down by sources of revenues and expenses. Representatives are encouraged to review past year's budgets as well as the year-to-date reporting available under Treasurer's Info on the Booster Club website to see the actual revenues and expenses for their activity for the prior year.

### **Coach / Advisor's Role in Budgeting**

Representatives are also strongly encouraged to meet with the coach / advisor for the activity to discuss their thoughts for fundraising and expenditures that may be needed for the upcoming year.

- Some coaches / advisors may do their own fundraising for the activity. If that occurs, the coach/advisor is free to spend that money as they see fit.
- Funds raised by the Booster Club are used at the discretion of the Booster Club Representatives for that activity.



This is why communication is so important between the Booster Club Representatives and the coaches / advisors to prevent duplication, misunderstanding and disagreements related to Booster Club funds, fundraising activities, and expenses.

It is important to submit the budget for the upcoming year to the Booster Club Representative as early as possible to allow for review and approval.

It is important to submit the budget for the upcoming year to the Booster Club Representative as early as possible to allow for review and approval. The budget should be submitted by the end of the month of October for the upcoming year.

If an activity is being added or changed, the budget should be updated accordingly. The budget should be submitted by the end of the month of October for the upcoming year.

**Learning Request Form**

Booster Club should be submitted along with the Activity Request Form. The Learning Request Form is a form that is used to request funding for a specific activity. It should be submitted by the end of the month of October for the upcoming year.

**Coach / Advisor's Role in Budgeting**

Coaches and advisors play a key role in the budgeting process. They should be consulted early and often to ensure that the budget reflects the needs of the team and the activities planned for the upcoming year. They should also be responsible for tracking expenses and ensuring that the budget is followed.



## Trust and Agency "T&A" Accounts

The Lincoln High School Trust and Agency account includes money on deposit with the Sioux Falls School District for which the School District has a fiduciary responsibility. However, this account has no money budgeted to replenish it by either Lincoln High School nor the Sioux Falls School District. The funds in the T&A account belong to the activity that deposits them, but the School District oversees the funds to ensure they are used in accordance with District fiscal procedures and policies.

If a coach / advisor conducts their own fundraising on behalf of their activity, the proceeds are deposited into that activity's T&A account to pay expenses they incur during the season or school year. Coaches / advisors have School District credit cards that can be used to make purchases, and those purchases are charged to the T&A account for that activity, if there are funds available.

### Booster Club Transfers to T&A Accounts

Individual Booster Club activities can choose to make donations to their activity's T&A account to cover expenses incurred by the activity's coach / advisor. The benefit of placing funds into a T&A account is that purchases that meet School District guidelines and are made through a T&A account are not subject to sales tax.

Additionally, funds placed into a T&A account can be carried over from year to year, which is useful in situations where a group or activity may be working toward a large purchase that may take several years to accomplish.

### Purchases That Cannot Be Made From a T&A Account

Not all expenses are valid expenses that can be paid out of a T&A account. For example, uniform purchases for sanctioned sports or activities can only be made by the School District on a rotating basis, and cannot be made from a T&A account. Also, certain equipment may be considered a capital outlay and cannot be purchased by the Booster Club and instead must be purchased by the School District. Contact the Athletic Director for the High School Principal if you have any questions about appropriate expenditures from the T&A account.



## Other Booster Club Fundraising Opportunities

From time to time the Booster Club may make available other third party fundraising opportunities toward the General Fund. The following opportunities are currently available for anyone to take advantage of to contribute to the Booster Club.

### First National Bank Community Card



**FirstNationalBank**  
The First National Bank in Sioux Falls®

Community Cards are specially-designed debit cards with LHS logos available from FNB for any personal checking account. By using the Sioux Falls Lincoln Community Card, a portion of each signature-based transaction will be donated back to the Booster Club. There is no charge to get a Community Card, just request one at any local FNB branch, and be sure to sign for your purchases rather than using a PIN. Contact First National Bank for more information.

### AmazonSmile



AmazonSmile is a simple and automatic way for you to support your favorite charitable organization every time you shop, at no cost to you. When you shop at smile.amazon.com, you'll find the exact same low prices, vast selection and convenient shopping experience as Amazon.com, with the added bonus that Amazon will donate a portion of the purchase price to your favorite charitable organization. You can choose from nearly one million organizations to support, including the Sioux Falls Lincoln Booster Club.

To shop at AmazonSmile simply go to smile.amazon.com from the web browser on your computer or mobile device. On your first visit to AmazonSmile (smile.amazon.com), you need to select a charitable organization to receive donations from eligible purchases before you begin shopping. Amazon will remember your selection, and then every eligible purchase you make at smile.amazon.com will result in a donation.

